



Electronic Archive Solutions Limited

Small Business Imaging & Document Management

Fixed Price Smooth Start Offering - \$US21,500



This fixed price smooth start offering delivers an affordable and comprehensive document management solution for growing businesses.

This Content Manager Smooth Start offering from IBM handles the document management and image processing of your business records. Providing extensive search functions, document routing, and document management capabilities, your business content such as scanned images, office documents and emails can be central stored and managed.

Organisations can now cost-effectively capture, manage, and protect business-critical content, providing direct access to diverse applications and business processes.

Some key issues your organisation maybe facing:

- o Does your company struggle to achieve customer service level commitments?
- o Does your company suffer from the financial cost of having to store large volumes of paper and documents in prime real-estate locations, or the financial and time burden of having documentation stored in off site warehouses?
- o Is your company looking for solutions to reduce the risk of compliance and business continuity exposures?
- o Does your company require fast and easy data retrieval?
- o Ability to use client correspondence and documentation in a controlled workflow with key stage accountability with clearly defined business rules and paths of escalation?

This out of the box Imaging & Document Management offering includes:

Easy and Fast processing of business critical documents and files on-line.

Improved Audit Control of your business data to comply with business retention compliance requirements.

Reduced Costs of your company or department's administration to store, retrieve and process business records.

Secure web access to view your business data to provide real time access to branches, customers and suppliers.

Low Cost Backup and disaster recovery of your companies business critical data filing systems.

This solution can scale from one to hundreds of users.



Document Management & Imaging 'Made Easy'



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Return on Investment

Businesses with a Document Management solution on average enjoy a 5% to 10% productivity gain.

Released business real estate (floor space) has resulted in savings for some Content Manager customers in as much as \$324,000 (source LeasePlan USA, IBM Reference Story).

Reduced requirements for Microfiche and printing has resultant in business savings as high as \$1 million per annum (source AutoZone, IBM Reference Story)

Capture, archival and easy presentation of documents such as invoices are creating annual savings in excess of \$ 100,000 per annum (source 3M, IBM Reference Story)

Traditional manual business processes can be reduced by us much as two thirds of the time when following implementation of a Document Management and Workflow solution (source LeasePlan USA, IBM Reference Story).

We provide an end to end Small Business Imaging & Document Management Solution.

Included within this Smooth Start Fixed Price offering.

Software Components in the e-ASL fixed price:

- 1 x IBM Content Manager Entry Bundle Licence (1 Client),
- 1 x Ascent Capture Software – 5,000 images per month,

Hardware Components in the e-ASL fixed price:

- 1 x IBM xSeries PC with 73.4GB Disk (Windows 2000),
- 1 x Image Capture Scanner – 750 image pages per day,

Services Components in the e-ASL fixed price:

The end to end services required to provide the Imaging & Document Management Solution. Refer to the e-ASL Scope of Work for customer deliverables and completion criteria.

Additional Notes: -

- e-ASL will invoice at completion of the implementation the fixed price solution, plus actual costs of expenses such as travel, accommodation, and per diem.



Purchasing Options	Customer Pricing	Additional Costs
Per Month for 3 Years	\$US749.98 per month or	Expenses plus taxes
Purchase Price	\$US21,500 total to buy	Expenses plus taxes

The pay per month option is priced on a 3 (three) year payment basis and is available dependant on status but is subject to withdrawal and change.