

Lotus Notes – eMail Compliance & Archiving

Fixed Price Smooth Start Offering

As e-business continues to grow, company's in today's climate rely heavily on email and associated attachments to conduct their day-to-day operations.

Additionally many company's are now required to keep emails for legal, audit, and compliance needs.

The infrastructure costs to manage the growing volumes of emails and attachments can negatively impact the performance of Lotus Notes systems.

To resolve these issues company's traditionally allocate more and more money to purchase disk to resolve email storage needs, without considering alternative and more cost effective solutions that suit both your company email storage and compliance needs.

Some key email issues your organisation maybe facing:

- o Does your company suffer the ever increasing cost of consistently buying new disk, and storage to manage your emails?
- o Is your company suffering from decreasing response times of your Lotus Notes system created by the size of your email system and backup requirements?
- o Does your company have issues with the man effort and controls required to clean up and manage email file allocation rules?
- o Does your company have a legal responsibility to store emails for lengthy periods of time for audit, legal and compliance requirements?

This out of the box Lotus Notes eMail Compliance & Archiving offering includes:

Offloading Lotus Notes emails and attachments to a central low cost storage destination.

Securely archiving and storing emails including attachments in the existing Lotus format and folders, whilst protecting existing Lotus security standards.

Enables end-users to easily retrieve archived documents easily and quickly from their Lotus client.

The solution to enable email legal compliance.

The solution to automate company's file size allocation rules.



**Lotus Notes
eMail Archiving
Made Easy**



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IBM's CommonStore for Lotus Domino enables customers to archive emails and attachments from Lotus Notes databases to a secured low cost archive repository for long-term low cost storage and immediate retrieval. File attachments can also be separately archived from their originating email messages to provide immediate mass disk savings. Some customers have enjoyed up to 80% disk saving of key Lotus users just from attachment archiving. This is a particularly useful function given that email attachments are the biggest email storage space consumer.

CommonStore for Lotus Domino and IBM Content Manager conveniently off-load all types of documents from scanned images to word processor files. The software will offload the chosen document from the operational Lotus Notes databases to Commonstore and display them directly from a Lotus Notes client, or from Lotus iNotes. Users can even display attachments right from a web browser, not having to reload to the Lotus Domino database.



We have not included a storage device within this offering as many customers have existing storage solutions that could be used, such as an existing tape or optical storage. We would be pleased to provide low cost large volume storage designs and costing that meet your archive space and performance needs if required.

We provide an end to end Lotus Notes eMail Compliance & Archiving Solution.

Included within this Smooth Start Fixed Price offering.

Software Components in the e-ASL fixed price:

- 100 x Lotus Notes Archive User Licenses,
- 1 x eMail Commonstore Archive Entry Bundle for Lotus Domino,
- 1 x Knowledge Capture Desktop Loader License,
- 2 x Content Manager OnDemand Bundle Licence,

Hardware Components in the e-ASL fixed price:

- 1 x IBM xSeries PC with 73.4GB Disk (Windows 2000),

Services Components in the e-ASL fixed price:

The end to end services required to provide the phase one Lotus Notes eMail Compliance and Archiving. Refer to the e-ASL Scope of Work for customer deliverables and completion criteria.

Additional Notes: -

- e-ASL will invoice at completion of the implementation the fixed price solution, plus actual costs of expenses such as travel, accommodation, and per diem.
- This offering is made with the understanding that Commonstore will be integrated with your existing Lotus Domino servers and backend storage tape or optical unit.

Purchasing Options	Customer Pricing	Additional Costs
Per Month for 3 Years	£920.43 per month or	Expenses plus VAT
Purchase Price	£27,000 total to buy	Expenses plus VAT

The pay per month option is priced on a 3 (three) year payment basis and is available dependant on status but is subject to change.